

SUBMITTAL IDENTIFICATION SHEET

To be completed by Contractor/CM

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| PROJECT NAME | |
| ADDRESS | |
| NUMBER | |
| OWNER | |
| ARCHITECT / ENGINEER | |
| SUBMITTED BY | |
| CONTRACTOR / CM SUBMITTAL NO. | CANNONDESIGN SUBMITTAL NO. |
| DRAWING / DETAIL REFERENCE | SPECIFICATION SECTION / PARAGRAPH |
| MANUFACTURER / SUPPLIER | ITEM / PRODUCT ID |
| REQUIRED DATE | PRIORITY <input type="radio"/> CRITICAL |
| ITEM BEING SUBMITTED (check only one) | |
| <input type="radio"/> Shop Drawings | <input type="radio"/> Certification / Qualifications |
| <input type="radio"/> Samples (____ copies) | <input type="radio"/> Record Documents |
| <input type="radio"/> LEED Submittal | <input type="radio"/> Product Data |
| <input type="radio"/> Other _____ | <input type="radio"/> Coordination Drawing |
| <input type="radio"/> Calculations | <input type="radio"/> Schedules |
| <input type="radio"/> O&M Manuals | |
| ITEM BEING SUBMITTED FOR (check only one) | |
| <input type="radio"/> Action | <input type="radio"/> Information Only |
| <input type="radio"/> Record | |
| REMARKS OR DEVIATIONS | |
| CONTRACTOR / CM CERTIFICATION (SUBMITTALS NOT CERTIFIED WILL BE RETURNED WITHOUT REVIEW) | |
| REVIEWED BY | DATE |

To be completed by Reviewer

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| CANNONDESIGN SUBMITTAL NUMBER |
| RECEIVED DATE |
| <p>A. No Exceptions Taken. No further review of submittal is required.</p> <p>B. Make Corrections Noted. Incorporate corrections in work; resubmission is not required.</p> <p>C. Revise and Resubmit Revise as noted, and resubmit for review.</p> <p>D. Rejected Submittal is not in compliance with Contract Documents; provide new submittal.</p> <p>E. For Record / Information Only. Submittal was reviewed for Record / Information purposes only.</p> <p>F. Not Required for Review. Submittal is not required by Contract Documents and has not been reviewed.</p> |
| <p>Review is for conformance with the design concept of this project and for general compliance with contract documents. Contractor is responsible for quantities, dimensions and compliance with contract documents and for information that pertains to fabrication processes, construction techniques and coordination of this work with all trades which will be affected thereby. This review is null and void if submittal deviates from contract documents and does not indicate or note deviations.</p> |
| <p>A/E COMMENTS <input type="radio"/> See attached sheet(s) for additional comments</p> |
| <p>REVIEWED BY</p> |
| <p>DATE</p> |